

TOWNSHIP OF MILLSTONE, MONMOUTH COUNTY

TOWNSHIP COMMITTEE MINUTES - OCTOBER 17, 2012

Mayor Grbelja calls the meeting to order a 7:00P.M.

ROLL CALL: Mayor Nancy Grbelja – present, Committeeman Dorfman – present, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – absent. Also in attendance – Attorney – Duane Davison, Township Administrator – Thomas E. Antus and Deputy Municipal Clerk – Kathleen Hart.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I Hereby Announce That Pursuant To The Open Public Meeting Act, Adequate Notice Of This Meeting Has Been Provided In The Annual Notice Of Meetings Which Was Mailed To The Asbury Park Press And The Messenger Press, Posted On The Public Announcements Bulletin Board In Town Hall And Filed In The Office Of The Township Clerk On December 21, 2011.

RESOLUTION 12-162 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED.

C/Kinsey offered the following resolution and moved its adoption, which was second by C/Kuczinski.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12 (b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

The public shall be excluded for the discussion of any action upon the here in after specified matter. The general nature of the subject matter to be discussed is as follows:

- Items falling under the Attorney/Client Privilege
- Personnel

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or when any litigation discussed is resolved.

This resolution will take effect immediately.

VOTE:

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Motion to adjourn executive session, Moved C/Kinsey, Second C/Kuczinski. ©

Executive session began: 7:02pm

Time Out: 8:06pm

Mayor Grbelja Calls The Regular Meeting To Order At 8:13P.M. Followed By A Flag Salute And A Moment Of Silence.

ORDINANCES

ORDINANCE 12-18

SECOND READING An Ordinance Amending Chapter III (Police Regulations), Section 3-17 (Required Criminal History Background Checks of Employees and Volunteers Involved With Programs Involving Minors) of the Township of Millstone, County of Monmouth, State of New Jersey

EXPLANATORY STATEMENT: This Ordinance broadens the scope of required criminal history background checks for employees and volunteers involved with sports and recreation programs involving minors.

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:14 p.m.

No Public Comment.

Mayor Grbelja closes the public hearing at 8:14 p.m.

Motion to adopt on second reading, Moved C/Kinsey, Second C/Dorfman.

Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Dorfman, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

ORDINANCE 12-19

SECOND READING An Ordinance Amending Chapter Two, (Administration) Article VI (Administrative Procedures And Policies) Section Thirty Nine, 2-39.7, (Payroll) of the Revised General Ordinances of the Township of Millstone by Fixing Salaries of the Township Officials and Employees in the Township of Millstone, County of Monmouth, State of New Jersey.

EXPLANATORY STATEMENT: **This Ordinance fixes salaries for Township Officials and Employees for 2012.**

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:15 p.m.

No Public Comment.

Mayor Grbelja closes the public hearing at 8:15 p.m.

Motion to adopt on second reading, Moved C/Kuczinski, Second C/Kinsey.

Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Kinsey, C/Dorfman, M/Grbelja

NAYS: None

ABSTAIN: None
ABSENT: C/Masci

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

All Matters Listed Under Item “Consent Agenda” Are Considered Routine By The Township Committee And Will Be Enacted By One (1) Motion In The Form Listed Below. There Will Be No Separate Discussion On These Items, If Discussion Is Desired Of Any Item, That Item Will Be Considered Separately.

12-163 Payment of vouchers

CURRENT FUND

TOTAL CURRENT FUND: \$ 109,439.45

SCHEDULE 12-10-B S PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 4,991.75

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 0.00

GRANT FUND

TOTAL GRANT FUND \$ 0.00

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 810.69

TRUST OTHER

TOTAL TRUST OTHER FUND \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 0.00

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 184.98

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 143.42

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 230.77

SPECIAL TAX ACCOUNT

TOTAL SPECIAL TAX ACCOUNT \$ 0.00

TOTAL FOR ALL FUNDS \$ 115,801.06

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000 BOA

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 255.00

DEVELOPERS ESCROW ACCOUNT OVER \$5,000 BOA

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 8,287.67

TOTAL FOR ESCROW BANK OF AMERICA \$ 8,542.67

12-164 Resolution Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for “Improvements to Stillhouse Road, Phase I from Stagecoach Road County Route 524 to Backbone Hill Road

12-165 Resolution authorizing salaries for 2012 for Union and Non-Union Employees

Motion to adopt, Moved C/Dorfman, Second C/Kuczinski.

Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

REPORTS FROM VARIOUS DEPARTMENTS FOR SEPTEMBER 2012:

Tax Collector	\$ 246,782.14
Municipal Clerk	\$ 626.37
Dog License	\$ 130.60
Recreation	\$ 13,118.00
Building Department	\$ 26,272.00
COAH	\$ 0.00
Municipal Court	\$ 24,935.00
2012 Interest Revenue	
Zoning/Code Enforcement	

Motion to file, Moved C/Kinsey, Second C/Kuczinski. ©

TOWNSHIP COMMITTEE MINUTES:

October 3, 2012 Regular & Executive Session

Motion to adopt, Moved C/Kuczinski, Second M/Grbelja.

Committee Discussion: None

VOTE:

AYES: C//Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: C/Dorfman

ABSENT: C/Masci

COMMENTS FROM THE DAIS:

Committeeman Kinsey received a phone call from a resident regarding the County 911 system. The resident reported a strange car cruising the neighborhood and then the car parked and the occupants walked into the woods. The resident called 911 and were told the State Police covers Millstone Township and to call the State Police. Committeeman Kinsey would like to know “Why didn’t the County 911 Operator take the call?” Thomas E. Antus, Township Administrator suggested putting on the website and Public Access Channel crawl information for residents to contact State Police and to note license plate numbers of any suspicious cars. Duane Davison, Township Attorney, would like to know why the County 911 operator did not take the call too! Thomas E. Antus, Township Administrator will contact Sheriff Shaun Golden. Mayor Grbelja also stated that you should go through the County 911 who would then call the State Police. The Mayor suggests residents to take a look around and report any strange activities.

Mayor Grbelja discussed the COAH obligations the Township has to meet. One such project that is almost under way is the age restricted units at the site of the Allen House. The old barn and carriage house are to be removed in November. By December the Affordable Housing will begin doing the site prep work and by next summer new units should be up. The Township, along with Donna Blaze, from the Affordable Housing Alliance, secures funding of \$2,000,000 for 10 age restricted units. Some seniors in Millstone have already requested applications. It was suggested that a representative from Affordable Housing Alliance meet with the seniors during a "Senior Luncheon" to discuss. The application is based on age and income.

The Millstone Township Fire Company Ladies' Auxiliary will be hosting their Halloween Parade on October 28, 2012. Please come out and join.

PRIVILEGE OF THE FLOOR:

Mayor Grbelja opens the meeting to the public at 8:26 p.m.
Mayor Grbelja closes the meeting to the public at 8:26 p.m.

Limited to ½ Hour

Motion to adjourn, Moved C/Dorfman, Second C/Kinsey. © Time Out 8:27 p.m.